

Senior Accountant

 Based in Winston-Salem, NC

Reports to: Controller - Salem Fabrication Technologies Group, Inc.

About Salem Fabrication Technologies Group, Inc.:

With more than 90 years of experience, Salem Fabrication Technologies Group, Inc. (SFTG) provides glass fabricators and glazing professionals across North America with top-tier tooling, machinery, and material-handling solutions. Operating through divisions including Salem Fabrication Supplies, HHH Equipment Resources, K&W Grinding, and Glass Machinery Locator, SFTG delivers equipment, supplies, and services that keep operations running at peak performance. As a 100% employee-owned, American-based company, we foster a culture built on safety, integrity, and innovation -where every team member's contributions drive our shared success.

Position Summary

The Senior Accountant is responsible for managing specific daily accounting operations, ensuring accuracy and compliance in financial reporting. This role supports management through detailed financial analysis, assists in budget preparation, and contributes to informed decision-making across the organization.

Key Responsibilities

- Complete monthly bank reconciliations and daily cash sheets
- Prepare monthly budget comparison reports
- Reconcile assigned general ledger accounts and assist in month-end and year-end closing processes
- Perform sales tax reconciliation and file Canada sales tax returns (quarterly)
- Maintain CARM (CBSA Assessment and Revenue Management) compliance
- Manage fixed asset records and maintenance
- Initiate wire transfer and ACH payments
- Assist with annual budget preparation
- Support special projects as assigned
- Maintain professional and technical knowledge through workshops and continuing education
- Embrace and promote the ESOP culture and the tenets of the EOS system
- Follow all Salem safety policies, processes, and procedures

Note: This job description does not list every duty or responsibility. The incumbent may perform additional tasks as required.

GO BEYOND THE EDGE

NORTH CAROLINA – HQ

5901 Gun Club Road
Winston-Salem, NC 27103

Office: 800.234.1982 | 336.766.1104

CALIFORNIA

10125 Shoemaker Avenue
Santa Fe Springs, CA 90670

Office: 800.445.6339 | 562.944.6155

PENNSYLVANIA

2330 Greensburg Road
New Kensington, PA 15068

Office: 724.212.3749

WASHINGTON

3801 NE 109th Ave. Suite C
Vancouver, WA 98682

Office: 360.993.5644

ONTARIO – CANADA

Greater Toronto Area
Office: 844.858.7444

www.SalemFTG.com

Qualifications & Requirements

- Associate or bachelor's degree in finance, Accounting, or Business Administration
- 1-2 years of experience in an accounting role, or an equivalent combination of education and experience
- Strong analytical and problem-solving skills
- Proficiency with Microsoft Excel; experience with Avalara sales tax software is a plus
- Solid understanding of finance, accounting, budgeting, and cost control principles, including GAAP
- Ability to analyze financial data and prepare reports, statements, and projections
- Excellent written and verbal communication skills
- Strong interpersonal skills and ability to collaborate in team environments and facilitate meetings
- High level of professionalism, discretion, and confidentiality
- Commitment to continuous learning and professional growth
- Respectful and inclusive approach to workplace diversity
- Occasional travel required

Additional Information

📌 This job description is intended to provide general information about the position. It is not an employment contract. As with all positions, the responsibilities, duties, and requirements of this job may change. The company, in its discretion, may alter this job description at any time with or without notice.

✉ **Apply now** by sending your resume to hr@salemftg.com

Salem FTG is an Equal Opportunity Employer.

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